



### **Notice Regarding Missed Appointments**

In order to be respectful of the surgical needs of patients and practitioners of the Ambulatory Surgical Center, please call 850-969-2122 promptly if you are unable to attend the appointment that has been scheduled for your procedure.

**It is necessary that you contact your physician's office to cancel your procedure.**

Please be advised, the Ambulatory Surgical Center enforces the "Missed Appointment" policy applicable to scheduled medical procedures. A missed procedure appointment creates an inconvenience to those individuals who need access to the surgery center in a timely matter.

**Failure to attend or cancel the scheduled procedure at least 24 hours in advance will result in a \$100.00 "cancellation fee".**

Insurance companies allow the fees as an acceptable policy, but it is the patient's total financial responsibility. Insurance companies DO NOT cover the fee.

This policy enables the Ambulatory Surgical Center to utilize available procedure appointments for our patients in need. We sincerely appreciate your cooperation and understanding.